**Coordinators: Edit this form and make appropriate subsitutions in parenthesis. Modify and other information as needed.**

**CALL FOR ENTRY**

***(“Theme”)***

***(Location with address)***

***(Dates)***

**Reception date: (date and time)**

*(Name of location)* charges *( %)* commission onsales.They will contact the artist when a piece is sold so a replacement can be put up within a week of the sale. Sold pieces will not be released to the buyer until the check has cleared the bank. If you are unsure of the process, contact the coordinators for more information.

This art exhibit is open to wall pieces only. To participate you must be a Rainbow member in good standing (dues current or scholarship in place.)

Please contact the Coordinator if you intend to participate by *(date).* Email or call her as soon as possible. Bring the waiver on the day of submission. Art needs to be delivered to *(location, date and time).*

**Coordinators:** *(name, phone)*

**CALENDAR AND RULES:**

**SHOW DATES: *(Date)***

**RECEPTION: *(Date, time, whether we bring the food)***

**DELIVER WORK: *(Date)***

**# and SIZE OF ART:** *(# pieces no larger than 30x30)* and the Coordinator reserves the right to curate entries of more work is received than there is room to hang.

**FRAMING:** All pieces must be ready for display including frames and appropriate wiring. (No saw tooth hangers please.) Paintings may be left unframed if they are cradleboard or have “gallery wrap.”

**TAGS:** All art must be tagged on the back with the artist name, title, medium, size and sales price.

**PICK UP WORK:** All work must be picked up at *(time and date*). Be prompt as there is no place to store your work. If you cannot pick up your art, make arrangement with someone to do it for you.

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**WAIVER OF LIABILITY:** In submitting my work for exhibit at (location), I understand that my artwork will be handled as carefully as possible but that neither Rainbow Artists nor (location) will be responsible for damage or loss.

Name(printed)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title Medium Size Sales Price

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2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_